

**Use of Facilities**  
**Addendum - Weddings**

**WEDDINGS**

1. Base fee of \$1000:
  - a. Includes Sanctuary and Foyer, and rehearsal time of 2 hours – generally the previous evening;
  - b. Sound/video tech, and security are included;
  - c. Catering may be provided upon request;
2. Special Requirements for Weddings include:
  - a. The estimated **Full Amount** due is required 60 days prior to the event. Any additional costs will be required within 30 days of event.
  - b. Weddings will not be cancelled by DC except in the event of a catastrophic disaster.
  - c. DC does not provide pastoral services or musicians.
  - d. Renters are responsible for **clean-up** following the rehearsal which is generally scheduled for the evening prior to the wedding. Custodian will not be responsible for cleaning between the rehearsal and the ceremony. All decorations and equipment **must be removed** from the sanctuary and foyer shortly after the ceremony and before the rental group leaves the building unless special arrangements have been made in advance with the booking agent.
  - e. Decorating is only permitted during office hours.
  - f. Sound/tech and security will be available for the rehearsal (usually the day prior to the wedding) for approximately 2 hours.
  - g. All events require **50% down** at time of booking, with the remainder being paid in full, 30 days in advance of the event. In case of cancellation, all monies will be refunded if cancellation occurs more than 30 days prior to the event. If less than 30 days, the security deposit will be forfeited. In event of exigent circumstances, the booking agent will use his/her discretion regarding refunds.



**DALHOUSIE**  
**CHURCH**